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THE SIKH EDUCATION SOCIETY'S
GURUNANAK COLLEGE OF PHARMACY
NAGPUR



Annual Quality Assurance Report (AQAR)

2017-2018

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Gurunank College of Pharmacy, Khasra No 81/1, Nari, Behind C.P. Foundry, Kamptee Rd. Nagpur

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3. Website address: www.gncp.edu.in
 Web-link of the AQAR: (Previous Academic Year):
<http://gncp.edu.in/PDF/AQAR-2016-2017.pdf>

4. Whether Academic Calendar prepared during the year? Yes
 if yes, whether it is uploaded in the Institutional website: Yes

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.3	2016	from: May 25 2016 to: May 24 2021
2 nd	--	--	--	--
3 rd	--	--	--	--
4 th	--	--	--	--
5 th	--	--	--	--

6. Date of Establishment of IQAC: DD/MM/YYYY: 08/08/2016

7. Internal Quality Assurance System

- IQAC contributes to improve the teaching-learning process
- The IQAC plans the academic and administrative activities of the institute.
- Contribute to facilitate smooth progress and implementation of research schemes/projects
- The policies are driven and deployed by IQAC along with various academic committees, Senior faculty members, HODs of respective departments.

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
<ul style="list-style-type: none"> Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from stakeholders collected, analysed and used for improvements IQAC plans academic activities of the institute through various committees 	Meetings are held throughout the year, Feedback taken Annually	Students, parents, pharmaceutical industries.
	Committees formed at the beginning of session which work for whole session.	All faculty members contribute to committees they have been allotted.

• Publication of newsletter “Indoctrinate”	Six monthly	Publication committee publishes it for all the stakeholders.
• Arrangement of remedial classes for weak students	After each sessional exam	Weak students are benefitted.
• Internal audit for all the laboratories and giving recommendations based on audit reports	Once in a year	Carried out by faculty members, helps to reduce cost escalations, prevents dumping of chemicals and sticking to budgetary allocations in labs.
• IQAC has started working towards NBA accreditation	--	Faculty members, management and other stakeholders are involved.

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
--	--	--	--	--

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Initiation of process to purchase new equipments – tablet machine, high shear Homogenizer, HPLC etc.
- * Acknowledgement and accolades/appreciation of students for achievements in various Sports/competitive exam/ extracurricular activities
- * Actions taken based on feedback from students
- * Institute received Platinum Rating in AICTE-CII rating survey
- * Institute placed in 75-100 ranking band in NIRF ranking

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Upgradation of Library	New book titles and copies of number of books added.
Promotion of Research	One faculty member submitted PhD, One faculty member awarded with PhD. Number of publications increased.
Feedback from stakeholders	
CSR-College Social Responsibility	Blood donation camp for students, Blood glucose testing camp for society in nearby locality
IT infrastructure Upgradation	Enhancement of internet facility
Training to Teachers	Encouragement for teachers to attend FDP/QIP/Seminar/Workshop
Maintenance	Sink and tap of Pharmaceutical Engineering laboratories were replaced. Air conditioner of Sophisticated instrument lab repaired and new AC added. Laboratory drainages repaired. Annual maintenance of generator set, Water cooler renewed.
New bookshelf procured	Establishment of departmental library and IQAC document storage shelf
Health services	Health check-up camp was organized on 18/08/2017 in association with Wockhardt Hospital, Nagpur
Social outreach	Blood sugar testing camp and Diabetes awareness camp held at Sugat nagar Buddha Vihar on 03/10/2017
Entrepreneurship Development Cell	Women entrepreneurship programme helped to understand policies, schemes and initiatives of State

	Govt. for women. Interview skills workshop conducted on 17/07/2017
Initiatives by Training & Placement Cell	More than 25 students were placed in placement drive, mainly off and open campus.
Inculcating healthy habit – Daily Dose for Healthy Life	Daily walking exercise for staff and students started for healthy life International Yoga Day celebrated on 21 st June 2017
Current Affairs	EDC And Seminar Committee Organized Guest Lecture On ‘One Nation One Tax-GST’, Delivered By Mr. Hemant Rajandekar, Member, ICAI, Nagpur
Workshop and seminars and training With linkages of following institutes 1. Priyadarshini JLC college of Pharmacy and 2. Deptmnt. of Pharmacy, RTM Nagpur University	To bridge gap between the syllabus and the industry need as well as to understand the advances, a seminar and workshop was organized for students of M.Pharm on 3-4 March 2018 and 24-25 Feb 2018. ‘Computer Aided Drug Design and Development’ was the topic

14. Whether the AQAR was placed before statutory body? Yes

Name of the Statutory body: Management (Sikh Education Society)

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? No. There was no visit after first inspection.

16. Whether institutional data submitted to AISHE: Yes

Year: 2018

Date of Submission: 13/02/2018

17. Does the Institution have Management Information System? Yes (Partial)

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

1. ‘Libman’ Master Software for Library Automation, for stocking and issue/return of Books.
2. ‘eTime’ Software for staff attendance. Helps to check absentees, late marks etc.
3. Students of M.Pharm register daily attendance of face recognition system.

Part-B**CRITERION I – CURRICULAR ASPECTS****1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Academic Monitoring Committee has prepared a comprehensive documentation policy.
2. The format called 'Compendium' is provided to each faculty which he/she is expected to complete and submit at the end of the semester.
3. 'Compendium' consists of - course plan, vision, mission, PEOs, Course Outcome, attendance, samples of how lectures delivered as well as quizzes/tests/activities conducted in theory and classroom.
4. It also contains tables of lectures and practicals expected-conducted, table for matching COs with POs and signature of students for sessional exam paper and marks shown etc. This whole document is submitted to academic Monitoring Committee on conclusion of end semester.
5. Academic calendar is prepared at the beginning of the session and implemented with allowance of 10% flexibility in it (subject to occasional change in University exam time table).
6. Means to deliver lecture using ICT i.e. projectors and screens are made available in each classroom.
7. Question papers, evaluated answer papers, memorandum of marks sessional marks registers are maintained at Exam Section.
8. Few course contents are developed as Online Educational Resource (OER) and made available on college website. For example <https://www.youtube.com/watch?v=sgV08580I9U&feature=youtu.be>
9. IQAC plans to encourage the entire faculty to enhance use of ICT enabled tools in teaching and learning.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
--	--	--	--	--

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
--	--	--	--

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	
1. B.Pharm (with Elective subject in	PCI Syllabus	--	With elective subject in 8 th semester, implemented since	Ongoing

PCI syllabus, no elective in Nagpur University syllabus III and IV year)	Nagpur University Syllabus 3 rd and 4 th year		August 2017 -2018 session	
2. M.Pharm (Elective subject in Nagpur university, no elective in PCI syllabus)	--	Nagpur University Syllabus	Implemented since Academic session 2013-2014 with elective subjects	Currently 3 rd and 4 th year Till implementation of PCI syllabus
		PCI Syllabus	Since session 2016-2017	No Elective subjects

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	--	--

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
--	--	--

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Industrial Training (one month duration)	Around 22 students completed one month training in various industries.
Visit to Ashwini Kidney and Dialysis centre, Nagpur	13 students visited the centre

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback methodology

1. Feedback is collected from all the stakeholders (annually from parents, alumni, teachers and employers while at the end of each semester from students.)

2. The feedback is filled by manual mode, in absence of teachers to avoid any baseness.
3. Students do not mention their name on the form.
4. Employer's feedback is received online. Requirements of employers are noted and tried to work on them
5. Alumni and parents give feedback manually filling the forms during alumni meet and parents-teachers meet respectively.
6. Teachers usually submit feedback at the end of the academic session.
7. Questions in the questionnaire include –
 - For students - academic, facility, teaching - learning, grievances, canteen, library related questions.
 - For alumni – questions related to their current affiliation, how college helped them to get job, admission to higher education and willingness to contribute to college in its development.
 - For employers – Questions related to Communication skills, soft skills, technical knowledge, teamwork and employability of the students.
 - For parents – questions related to various facilities extended to their wards, teaching learning, impartment of extracurricular knowledge, sports etc.
 - For teachers – their satisfaction level, encouragement for research, help in career development, facilities, recreation, social security etc.

Analysis of feedback

1. Feedback is analysed independently by the committee members.
2. The report is tabled in the meeting – open for all to view.
3. The points are discussed to analyze the scope for improvement.

Utilization of feedback in the college development

1. Overall scenario is judged from feedback analysis.
2. Students requirement are assessed with respect to teaching-learning and facilities on priority.
3. Any lacunae mentioned by employers are looked after by conducting guest lectures, workshops, Seminars etc (like communication skills, soft skills, team building, technical advances etc).
4. Feedback system has helped in understanding and implementation of additional classes for weak students, need for better equipments, books etc.
5. Concerns of parents are known/informed through their feedback, regarding progress of their wards and Facilities provided to them.

CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled		
B.Pharm	60	More than 200	60		
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-2018	60 (56 after 4 admission cancellations)	27	16	09	25
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
25	10	Projectors and screens, laptops. NPTEL/SWAYAM/MOOCs videos. Demo/Resources available on YouTube.	04 (with screen and projector)	---	NPTEL/SWAYAM/MOOCs videos. Demo/Resources available on YouTube.
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Mentoring System					
Mentoring of students is an essential feature to render equitable service to all our students having varied background. Student-mentorship has the following aims:					
<ol style="list-style-type: none"> To enhance teacher-student contact hours To enhance students' academic performance and attendance To minimize student drop-out rates To identify and understand the status of slow learners and encourage advanced learners To render equitable service to students 					
Methodology					

Each teacher is given list of 14-15 students as mentee list.

The teacher collects basic information about each student in initial meeting.

The aim is to provide help/guidance to students regarding academic and non-academic problems faced.

1. Identifying slow and quick learner
2. Recognizing strengths and weaknesses of the mentee
3. Guidance to students to help in choosing career path, building professional network
4. Encourage students to follow teamwork culture, giving correct feedback to mentors
5. Creating open and supportive climate for discussion
6. Rewarding bright students, encouragement to students good at sports

Outcomes achieved

- Students learn 'life skills' when they open up with discussion
- Mentors imparted impartial information and guidance with respect to higher studies,
As a result, students are taking higher education like NIPER Mohali, ICT Mumbai and NMIMS
- Decrease in students drop out rate
- Improvement in no. of students qualifying GPAT
- Students participation increased at University sports/games

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
254 (UG) + 68 (PG) = 322	25	1:15

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
--	--	Nil	--	11
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2017	1. Dr. V.V. Kale received Best Professor in Pharmaceutics Award by Business School Affaire & Dewang Mehta National Educational Awards, November 2017	Professor		

2017	2. Dr. N.P. Sapkal received Best Professor in Pharmaceutical Chemistry Award by Business School Affaire & Dewang Mehta National Educational Awards, November 2017	Professor	
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Patents

Dr. Nidhi Sapkal applied for 02 patents with the titles –

1. Process for Preparation of Bi/multi Layered Film
2. Apparatus for Producing Multi Layered Film

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Program me Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
B.Pharm	--	B.Pharm Semester III,V and VII	Odd semester Start date 15/06/2017 and end date 15/10/2017 Diwali vacations 16/10/2017 to 14/11/2017	Odd semester examination - date of result declaration Sem. I 10/13/2018 Sem. III 26/02/2018 Sem. V 29/12/2018 Sem. VII 29/12/2018
		B.Pharm Semester II,IV, VI and VIII	Even Semester start date 15/11/2017 and end date 30/04/2018	End semester examination - date of result declaration Sem. II 26/06/2018 Sem. IV 14/06/2018 Sem. VI 19/06/2018 Sem. VIII 05/06/2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Few Question papers were set with words in question paper mapping with CO's and PO's. Exam section plans to make it mandatory for all teachers to follow it.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Academic calendar was prepared and examinations were conducted as per the calendar except in even semester (due to alteration of University exam time table)

Workshops, seminars, guest lectures are generally conducted as per academic calendar with exceptions if the resource person is not available.

Calendar is also followed which includes working on Sundays for B.Pharm and M.Pharm semester in order to complete minimum number of working days.

Educational Tour is conducted within fixed period of January to February.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

Yes, available on www.gncp.edu.in

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage

B.Pharm	B.Pharm Semester VIII	71	60	84.5%
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2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Students Satisfaction Survey was not carried out separately, instead feedback forms were designed with such questions to reveal level of satisfaction related to different aspects.

The analysis of the same will be uploaded on college website shortly.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored Projects	01 year	V.J. Instruments, Karanja	Not Available	Not Available
Projects sponsored by the University/ College	--	--	--	--
Students Research Projects (other than compulsory by the College)	--	--	--	--
International Projects	---	---	---	---
Any other(Specify)	--	--	--	--
Total	01	01	--	--

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
1. Workshop on Computer Aided Drug Design by Dr. Anwar Sheikh, Pune.	PG Department	3 rd and 4 th March 2018
2. Training Workshop on Computer Aided Drug Development by Dr. Rama Sivasubramanian and Dr. Rajendra Khade, both from Novartis Healthcare, Hyderabad. In association with Me2We foundation	PG Dept. and Training and Placement Cell	24 th and 25 th Feb. 2018

3. 13 Students participated in National Youth Parliament	RTM Nagpur University	4 th October 2017		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
1. Best Institute Award	Gurunanak College of Pharmacy	Europe Business Assembly, Oxford, UK	6 th and 7 th October 2017	'Best Institute' Category
2. Bi/multi layered film technology	Dr. N.P. Sapkal	Indian Pharma Awards	November 2017	Excellence in R&D
3. Platinum Rating to the institute	Gurunanak College of Pharmacy	AICTE-CII	For 2017-18 Data	Overall Institute ranking
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name	Sponsored by		
---	---	---		
Name of the Start-up	Nature of Start-up	Date of commencement		
---	---	---		
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
Letter of appreciation is given to the awardees.				
State	National	International		
--	1. Dr. V.V. Kale received Best Professor in Pharmaceutics Award by Business School Affaire & Dewang Mehta National Educational Awards, November 2017 2. Dr. N.P. Sapkal received Best Professor in Pharmaceutical Chemistry Award by Business School Affaire & Dewang Mehta National Educational Awards, November 2017	The institute received Best Institute Award by Europe Business Assembly, Oxford, UK on 7 th October 2017.		
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department	No. of Ph. Ds Awarded			
---	---			
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	--	--	---	
International	Pharmacology, Pharmaceutical Chemistry, Pharmaceutics	--	---	

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Papers, presentations in conferences						
1. Pharmacognosy - Dr. S.B. Waikar & students			03 (Oral and poster)			
2. Pharmaceutics – K.S. Moharir			01 (Oral)			
3. Pharm. Chemistry – Dr S. Padmane & students			02 (Oral)			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index (Average)	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
1. Development Of Stable Nanosuspension Loaded Oral Films Of Glimepiride With Improved Bioavailability	Dr. V.A. Kilor	Int. Journal of Applied Pharmaceutics	2017 9(2):28-33.	1.6	Gurunanak College of Pharmacy, Nagpur.	05
2. Phytochemical Screening And Anticonvulsant Activity Of <i>Sargassum Illicifolium</i> (Brown Algae) In Mice.	Dr. S.R. Yende	Journal of Phytopharmacology	2018 7(1),25-26	--	Gurunanak College of Pharmacy, Nagpur.	11
3. <i>Lawsonia Inermis</i> L.: Phytochemical And Pharmacological Activities, A Review.	A.N. Mungle	International. J. Of Researches in Biosciences, Agriculture and Technology	2018 1(6), 119-152	--	Gurunanak College of Pharmacy, Nagpur	02
4. Waste water treatment: Design and develop waste water disposal method for pharmaceuticals Lab.	S.V. Pimpalshende, and Dr. V.V. Kale	IOSR Journal of Pharmacy & Bio. Sciences.	2018 13(3), 57-64	--	Gurunanak College of Pharmacy, Nagpur	01

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Development Of Stable Nanosuspension Loaded Oral Films Of Glimpiride With Improved Bioavailability	Dr. V.A. Kilor	Int. Journal of Applied Pharmaceu tics	2017 9(2):28-33	08	05	Gurunank College of Pharmacy, Nagpur
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops	04	08	06	04		
Presented papers	02	--	--	--		
Resource Persons	03	02	02	02		
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities			
1. Awareness programme on Women Entrepreneurship	Maharashtra Centre for Entrepreneurship Development (MECD) & Vidarbha Industries Association (VIA)	01	25			
2. 'Jal Sanwad' awareness on water Conservation	Orange City Water Works, Nagpur	04	All UG and PG students			
3. Petroleum Conservation	PCRA, Ministry of Petroleum & Natural GAS	02	All UG and PG students			
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited			
Petroleum Conservation	Certificate of Appreciation	Petroleum Conservation Research Association, Ministry of Petroleum & Natural Gas	All the students of UG and PG			
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
1. Swachh Bharat Abhiyan	--	Swachh Bharat Abhiyan	05	About 100
2. 'Jal Sanwad' awareness on water Conservation	Orange City Water Works, Nagpur	'Jal Sanwad'	03	All UG and PG students
3. Women Entrepreneurship	Maharashtra Centre for Entrepreneurship Development (MECD) & Vidarbha Industries Association (VIA)	Awareness programme on Women Entrepreneurship	01	25

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Consultancy	01	Industry	01 year

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
1. Research and PhD work	PhD scholar project	ZIM Laboratories Pvt. Ltd. Nagpur	2017 till completion of thesis work	01 (Miss. Priya Dule)
2. Industrial training tot The students	Industrial Training to the students	ZIM Laboratories Pvt. Ltd. Nagpur	Training to the students for each batch	Number of degree students take 01 month industrial training from ZIM Labs each year
3. Workshop and seminars and traning With linkages of following institutes	--	1. Priyadarshini JLC college of Pharmacy and 2. Deptmnt. of Pharmacy, RTM Nagpur University	For academic year 2017-18	All M.Pharm students To get training and additional information on CADD

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
1. V.J. Instruments, Karanja, Maharashtra	September 2017	Consultancy	02 teachers & 03 students (02 M.Pharm and 1 PhD students)
2. ZIM Laboratories Pvt. Ltd. Nagpur	06 July 2017	Consultancy	01 teacher

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development
B.Pharm	Budget Allocations in Rs.	
1. Computer and ICT	Rs. 50,000/-	Rs. 42071/-
2. Garden maintenance	Rs. 1,50,00/-	Rs. 1,62,950/-
3. Sports	Rs. 40,000/-	Rs. 61,399/-
4. Repair & maintenance	Rs. 10,00,000/-	Rs. 8,97,193/-
5. Laboratory expenses	Rs. 8,50,000/-	Rs. 9,42,307/-
6. Lab. Equipments	Rs. 10,00,000/-	Rs. 10,83,100/-
M.Pharm		
1. Subscription to Journals	Rs. 1,50,000/-	Rs. 1,50,448/-
2. Office expenses	Rs. 50,000/-	Rs. 62,771/-
3. Laboratory Expenses	Rs. 2,00,000/-	Rs. 2,53,599/-

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	6.74 Acres	--
Class rooms	08	--
Laboratories	15	01 (Sophisticated Instruments Lab)
Seminar Halls	01	--
Classrooms with LCD facilities	04	--
Classrooms with Wi-Fi/ LAN	--	--
Seminar halls with ICT facilities	01 with screen & projector	--
Video Centre	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	05
Value of the equipment purchased during the year (Rs.	--	Rs. 10,83,000/-

in Lakhs)						
Others			--			
Medical check up fees						Rs. 1355/-
Computer printer and Antivirus			--			Rs. 15,000/-
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS						
Yes						
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
Libman master software	Partial		3.0 CCMS		2011	
4.2.1 Library Services:						
	Existing		Newly added	Total		
	No.	Value	No.	Value	No.	Value
Text Books	4921	Rs. 2329814/-	1499	Rs. 627344/-	6420	Rs. 2957158/-
Reference Books	2106	Rs. 4284523/-	258	Rs. 298647/-	2364	Rs. 4583170/-
e-Books	---	---	---	---	---	---
Journals	35	Rs. 84157/-	--	Rs. 90700/- (subscription charges)	34	Rs. 174857/-
e-Journals	23	Rs. 89856/-	--	Rs.104370/- (subscription charges)	23	Rs. 194226/-
Digital Database	--	--	--	--	--	--
CD & Video	157	Rs. 322407/-	01	Rs. 1495/-	158	Rs. 323902/-
Library automation	Available 01	Rs. 1,00,000/-	---	Rs. 14,200/- (Annual maintenance)	01	Rs. 1,14,200/-
Weeding (Hard & Soft)	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MBPS)	Other Admission center
Existing	50	01	BSNL 10 MBPS	--	01	07 computers	04 computers	10 MBPS	04 Computers, 05 for faculty
Added	--	--	Upgraded to 16 MBPS	--	--	--	--	16 MBPS	--
Total	50	01	16 MBPS	--	01	07	04	16 MBPS	09
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
BSNL wireless connection 16 MBPS.									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
---						--			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
--		--			--		--		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
B.Pharm			
1. Computer and ICT	Rs. 42071/-	Rs. 50,000/-	
2. Garden maintenance		Rs. 1,50,00/-	Rs. 1,62,950/-
3. Sports	--	Rs. 40,000/-	Rs. 61,399/-
4. Repair & maintenance	--		
5. Laboratory		Rs. 10,00,000/-	Rs. 8,97,193/-

expenses	Rs. 9,42,307/-	Rs. 8,50,000/-	--
6. Lab. Equipments		Rs. 10,00000/-	Rs. 10,83100/-
M.Pharm	--		
1. Subscription to Journals	--	Rs. 1,50,000/-	Rs. 1,50,448/-
2. Office expenses		Rs. 50,000/-	Rs. 62,771/-
3. Laboratory Expenses	Rs. 2,53,599	Rs. 2,00,000/-	--

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

1. Various committees are formed which look after individual tasks assigned.
2. Any discrepancy is brought to the notice of Head of the Institute and accordingly, the decision is made regarding corrective measures for maintenance of infrastructure.
3. Feedback from stakeholders is also utilized to maximize betterment of facilities and maintenance of infrastructure.
4. Budget is allocated to maintenance facilities and purchase of new equipments/instruments IQAC passes decision for the same.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	--	--	--
Financial support from other sources			
a) National	GPAT stipend	03	Rs. 12,400 per month per student. Total Rs. 4,09,200/- for eleven months in session 2017-2018
b) International	--	--	--

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. Remedial classes for weak students	From Commencement of classes	All students scoring less than 50% marks in sessional exams	Academic Monitoring committee
2. Guest lectures and workshops by professionals	Spread throughout the academic session	All UG and PG students	Professionals delivering lectures on soft skills, motivation, career counselling and advances in field to bridge
3. Individual teachers act as mentor and allotted with 15 students each as mentee.	From the start of the session	All UG students	Teachers of the institute

4. Alumni association arranged workshop on 'Effective and appealing presentation skills.'	5 th August 2017	All semester B.Pharm semester VIII and M.Pharm IV semester students	Alumni association of the college
5. Skill Up India initiative by Govt. Of India.	--	06 Students of B.Pharm VIII Sem.	Supported and initiate by Govt. Of India

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-2018	GPAT Coaching	11	--	08	All GPAT qualified admitted to M.Pharm

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
01 No ragging cases reported No sexual harassment reported	01	15 days

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
1. Acute Research Centre, A'medabad.	10	08 offered job	1. Tcs (Pharmacovigilance) At Amravati 2. Zim Labs. 3. Nb Enterprizes 4. Tcs (Pharmacovigilance) At Priyadarshini J.L. College Of Pharm.Ngp.	10 03 01 06	02 02 01 02

			5. Alembic Pharma	07	03
			6. In Academics As Assistant Professor (College Of Pharmacy, Sakoli)	03	03
			7. Mylan Labs. Ltd R&D, Mumbai	02	02
			8. Lupin Pharma Ltd.	01	01
			9. Cognizant Ltd. Mumbai	01	01
			10. Macleod Pharma Ltd	02	01
			11. Nb Pharma Ltd.	01	01
			12. Vama Pharma Ltd.	01	01
			13. Novartis Pharma Ltd R&D Hyderabad	01	02
			14. Abbess Healthcare Ltd. R&D Mumbai	01	01
			15. Shree Baidyanath Ayurved Nagpur	01	01
			16. Unijoles Ltd.	02	02
			17. Medlife Impex Pharma Ltd.	01	01
			18. Apollo Pharmacy Nagpur	03	03

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-2018	30	Gurunanak College of Pharmacy	B.Pharm course	Various institutions giving PG (M.Pharm) degree	M.Pharm (28) MBA (01) Clinical research course 01

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	--	--
SET	--	--
SLET	--	--

GATE/GPAT 2018	11	1. Karan Sohandani 2351044453 2. Pranav Kulkarni 2091030931 3. Snehal Shrivastav 2081013329 4. Monika Kherade 2091029802 5. Farheen Bano 209130140 6. Harshpal Wahi 2091030958 7. Akshay Kamde 2081014255 8. Ankita Sahu 2111040375 9. Durga Bansod 211141803 10. Simran Lakhanpal 2091031794 11. Hemlata Larokar 210133608
GMAT	--	--
CAT	--	--
GRE	--	--
TOFEL	--	--
Civil Services	--	--
State Government Services	--	--
Any Other	--	--

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
1. Sports activity week called ZEST is arranged at institute level for overall development, fitness, confidence and to aid team building culture	Institute level	Students of Diploma, UG and PG course
2. Students are allowed and encouraged to participate in University level and national level sports competition.	Institute level	Students of Diploma, UG and PG course
3. College hosts intercollegiate sports competition in collaboration with an NGO Me2We foundation	Intercollegiate in the University region	Students of Diploma, UG and PG course
4. College conducts Annual Cultural programme 'ZENITH'	College level	Students of Diploma, UG and PG course
5. Installation of Students Wing of Rotary Club, Nagpur Fort	Social/cultural activities in the city	B.Pharm 3 rd and 4 th year students
6. Freshers Day celebration 09/09/2017 for UG & PG	College level	All students

5.3 Student Participation and Activities						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/medal	National/International	Sports	Cultural	Student ID number	Name of the student
2017-18	1. Gold Medal	University	Swimming	--	--	Miss. Lukesha Zade
			Free style 50 meters		--	Miss. Lukesha Zade
	2. Academic Achievements 04 Gold Medals	For securing highest score in B.Pharm in University	--	--	--	Abhishek Sharma 24/03/2018
	3. Best B.Pharm Student	State level	--	--	--	Miss. Rashi Gupta 20/01/2018
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
<p>1. Student representatives from student's council act as liaison between teachers and other students. They are actively involved in arrangement of workshops, seminars, journal clubs, sports event, cultural event, oral and poster presentation activities etc.</p> <p>2. They play important role in conveying student centric non-academic activities to all students. Student oriented programmes conducted by University are communicated through students council (in addition to notice board.)</p> <p>3. Meetings of student's council members are held with teachers to conduct and execute college level programmes.</p> <p>4. Feedback and grievances committees also have student's representatives to bring transparency in working.</p> <p>5. Jignyasa poster competition – Paint My Wall – Say no To Tobacco was organized by the students for the students through student's representatives of each class.</p>						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):						
<p>Yes. Registered at Deputy Registrar of Societies.</p> <p>Alumni meet is conducted annually. Feedback is collected from alumni to make improvements in various aspects.</p> <p>Alumni are actively involved in giving back to institute in terms of training to existing students.</p> <p>In previous session, Alumni contribution involved –</p> <ol style="list-style-type: none"> 1. Training to current students on presentation skills. 2. Workshop on interview techniques 3. Creating network for job prospects for students in final year 						

4. Guidance on preparation for NIPER entrance test
5.3.2 No. of registered enrolled Alumni:
312
5.3.3 Alumni contribution during the year (in Rupees) :

5.3.4 Meetings/activities organized by Alumni Association :
Yes. Alumni Association Holds A Meeting Every Year. Alumni Contribute To The Colleges By Providing Their Valuable Expertise. 1. Workshop Cum Training On Interview Skills By Akshay Jha And Ankit Sharma (17/07/2017) 2. Effective and appealing presentation skills by Mansi Shukla. (05/08/2017)
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
Institute has a mechanism for delegating authority and providing partial operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal level - The Governing Body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institute. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members. 2. Faculty level - They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/training programmes. For effective implementation and improvement of the institute committees are formed and committee in-charges are given autonomy to work in free, transparent atmosphere. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees. Committees include – Feeadback, Academic monitoring, research, tour, maintenance, library, ICT, grievances, prevention of sexual harassment, NSS, T & P, Entrepreneurship Development cell, Anti ragging, cultural and sports etc. 3. Student level - Students are empowered to play an active role as a coordinator of co-curricular and extracurricular activities, social service group coordinator like Swacch Bharat, Blood donation camp etc. Participative management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of information and objectives. Both students and faculties allowed to express themselves of any suggestions to improve the excellence in any aspect of the Institute. 1. The principal, academic co-coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules & regulations pertaining to admission, placement, discipline, grievance, counseling, training & development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. 2. For the various programs to be conducted by the institute all the staff members will meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others.

6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
Partial Only for attendance tracking, library and accounting.
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
❖ Curriculum Development Curriculum provided by Pharmacy council of India is followed. Gaps between the actual syllabus And requirements are studied. Workshops/seminars/training are arranged by experts to fill these gaps.
❖ Teaching and Learning a. Supplementing conventional teaching process of chalk and board with Audio-visual aids. b. Distributing subject notes, home assignments, detail question bank. c. Regular conduction of Class test/ Unit test/ Surprise Test/ Sessional Exams. d. Regular conduction of viva-voce in practical. e. Arranging lectures of eminent personalities f. Organizing student seminars g. Organizing regular Industrial & Hospital visits h. Remedial classes for weak students to improve the result i. making Question bank available to the students
❖ Examination and Evaluation The examination committee takes care of the internal, University and Non-university examination processes. The committee prepares a schedule containing dates of internal examination; deadlines are set for valuation of papers and submission of marks, scrutiny and re-totaling of submitted internally assessed scripts. The examination committee The institution makes its students aware of the evaluation processes as follows: a. Schedule of Sessional examination is mentioned in the academic calendar and displayed on notice board from time to time. b. Students are instructed about examinations in the beginning of session c. Faculties and students are made aware about the exact schedule of examinations through circulated and displayed notices d. Pattern of examination and marking system is instructed by faculty to students e. Answer books of internal exam are shown to students after evaluation
❖ Research and Development a. Conferences, workshops, seminars, etc. organised for inculcating research environment among faculties and students b. Faculties encourages for research by submitting research proposals to various agencies like AICTE, UGC, DST, etc. c. Procuring sophisticated instruments and improve infrastructural facilities for research and investigatory projects d. Encouraging faculty to carry out research, register as Ph.D. supervisor and enroll Ph.D.

	<p>students under them</p> <p>e. Encouraging faculty to do consultancy, testing, and industrial collaboration</p> <p>f. Involving students participation by delegating them individual/group projects and also encouraging them to participate in inter-university research competition.</p> <p>g. Organizing study tour of students and faculty to research institutes, industries etc.</p> <p>h. Fixed remuneration for registration fees to faculty to present papers/posters in conference, seminars, workshops, proceedings etc.</p>
❖	<p>Library, ICT and Physical Infrastructure / Instrumentation</p> <p>a. Sophisticated instruments are procured for encouraging research</p> <p>b. Library adds new titles of textbooks and reference every year, technical as well for competitive exams</p> <p>c. Library management software is used for fast and smooth working</p> <p>d. Subscription of e-journals</p> <p>e. Ramp developed for Divyang jan</p> <p>f. internet service facility upgraded</p> <p>g. Good collection of CDs and tool for studies</p>
❖	<p>Human Resource Management</p> <p>a. Faculty gets PF and gratuity.</p> <p>b. Recruitment of faculties on merit basis by strictly following the norms laid down by UGC, State Government, and University</p> <p>c. Promoting qualified faculties to higher positions on merit basis</p> <p>d. Directing faculty to undertake Major and Minor research projects</p> <p>e. Faculty felicitation for their notable achievements</p> <p>f. Group Linked Insurance for all staff members</p> <p>g. One senior faculty selected as principal in D.Pharm college, with NOC from the management</p>
❖	<p>Industry Interaction / Collaboration</p> <p>a. Organizing study tour for students and faculty to industries.</p> <p>b. Arranging lectures of resource persons from industries.</p> <p>c. MoU with ZIM Labs for collaboration</p> <p>d. Inviting industries for campus interviews and placements.</p> <p>e. Partnering with industry in areas of research and development</p>
❖	<p>Admission of Students</p> <p>Students admissions is as per the norms laid down time to time by the Directorate of Technical Education, Government of Maharashtra.</p>
6.2.2	Implementation of e-governance in areas of operations:
❖	<p>Planning and Development</p> <p>Plans for procuring more sophisticated instruments.</p> <p>Plans for MIS in office</p> <p>Development and maintenance of infrastructure</p> <p>Allowing staff for higher education – value addition in education and qualification</p> <p>Promoting use of NPTEL/MOOCs/SWAYAM videos as e-learning tool</p>
❖	<p>Administration</p> <p>Plans for MIS software in college</p>
❖	<p>Finance and Accounts</p> <p>Use of new version software in accounting section</p>

Internal audit planned for new session					
❖ Student Admission and Support Admissions are carried out by instructions and guidance of Directorate of Technical Education, Mumbai. ICT Requirements for admissions are fulfilled by the college. Reprography, scanning, Printing available for students at subsidized rates					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2017	Dr.A.M Ittadwar	World Congress On Natural Products Chemistry And Research	--	Rs. 1,00,000/-	
	K.S. Moharir, G.K.lohiya, S.P.Padmane	NBA Workshop at DMIMS nagpur	--	Each Rs. 1000/-	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
	1. Seminar on 'Success Sutras for start ups' 2. Seminar on Global Pharm. Industry & Healthcare Technology by 2020.	-- --	08/06/2018 01 Sept. 2017	01 All faculty	-- Lab attendants
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
1. Two weeks QIP sponsored by AICTE		01		5 th to 7 th Feb. 2018	
2. NBA awareness workshop		03		11 th Jan. 2018	
3. NBA process workshop		01		30 th Dec. 2017	
4. STTP on Challenges and strategies for design and formulation development		01		20 th to 25 th Nov. 2017	
5. One month training programme on Entrepreneurship Development by Maharashtra Centre for Enterpr. Develop.		01		20 th Nov. To 19 th Dec. 2017	

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):		
Teaching		Non-teaching
Permanent	Fulltime	Permanent Fulltime/temporary

6.3.5 Welfare schemes for		
Teaching	EPF Gratuity Group Linked Insurance Career Advancement Scheme	
Non teaching	Loan from Society EPF Gratuity	
Students	State Govt scholarship for Backward Class students EBC concession Book bank scheme for Backward Class students	
6.4 Financial Management and Resource Mobilization		
6.4.1 Institution conducts internal and external financial audits regularly External financial audit is carried out annually by auditors.		
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)		
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
---	---	--
6.4.2 Total corpus fund generated --		
6.5 Internal Quality Assurance System		
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?		
Audit Type	External	Internal
	Yes/No Agency	Yes/No Authority
Academic	No --	Yes (for Labs) Institute
Administrative	No --	-- --
6.5.2 Activities and support from the Parent – Teacher Association (at least three)		
1. Parent teachers meet conducted annually to assess teaching learning and facilities provided		
2. Feedback is taken from parents to seek scope for improvement		
3. parents can share the problems with faculty if they are beyond scope of mentor-mentee interactions		
6.5.3 Development programmes for support staff (at least three)		
a. Encourage non-teaching staff to attend Laboratory Training Programmes, for Library Staff to attend Library training programmes.		

b. Encourage staff to develop computer literacy.				
c. Encourage staff for improvement of its qualification.				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
1. Encouragement to staff for more number of research publication				
2. Efforts for better training and placement for students				
3. Involvement of Alumni in contribution to students development and guidance				
4. Motivation to work towards NBA accreditation process				
6.5.5				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : Yes				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2017-18	Work started for NBA accreditation under IQAC	Continuous process	--	All faculty members
2017-18	Budgetary allocations and management	At the beginning of the session	--	All faculty members

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
1. Observation and participation on International Women's Day in a day long programme.	One day representative programme	Female	Male
2. Women Entrepreneurship Policies	One day 19 th Dec. 2017	Female	--

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

1. Tree plantation for sustainable development.

2. Seminar on Petroleum Conservation by Petroleum Conservation Research Asso. Ministry of Petroleum

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	01
Provision for lift	Yes	About 10
Ramp/ Rails	Ramp is provided	01
Braille Software/facilities	No	--
Rest Rooms	Sick room	--
Scribes for examination	--	--
Special skill development for differently abled students	--	--
Any other similar facility	--	--

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	03	--	05/08/2017	1. Workshop on effective communication skills	Effective ways of professional communication delivered	30
			17/07/2017	Workshop on interview skills	Students got information about do's and don'ts in interviews	40
			06/10/2017	Lecture on Leadership		All UG and PG students and faculty

7.1.5 Human Values and Professional Ethics

- a. 68th Independence Day i.e. 15th August 2017 was celebrated in college following visit to Jivan Raksha Matimand Mulanchi Shala – school for special children. Snacks and sweets were distributed on this occasion
- b. To stick to universal brotherhood and professional commitment, Blood Donation Camp was organized on occasion of World Pharmacist Day on 25th September 2017
- c. Oral presentation competition was held on 08/09/2017 with topic ' Holistic Wellness for Healthy Life – Say No To Junk Food' Representation from each class ensured this message reached to all students.
- d. To express gratitude towards their teachers, students enthusiastically celebrated Teachers Day on 05/9/2017

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Duties of teaching and non teaching staff, Do's and Don'ts have already been circulated	--	It includes basic duties, whom to report for grievances, communication channels and what not to do in premises is included

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
1. Blood donation camp		
2. Vachaan din celebration		
3. Paint the wall competition – say no to smoking and other intoxicants	25/09/2017 15/10/2017	90 All students
4. Yoga Day celebration for healthy life and holistic approach towards life	12/09/2017 21/06/2017	30 About 100

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation, Plantation, Efforts for Carbon neutrality, Hazardous waste management, e-Waste management, Drug garden maintenance

7.2 Best Practices

1. Remedial classes are conducted for weak students.
2. Alumni as student's mentors and supporting activities in entrepreneurship and professional development.
3. Preparation of Students for GPAT and Other Entrance Examination
4. Mentor-Mentee Relationship

7.3 Institutional Distinctiveness

1. Transparent working culture

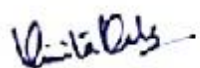
- | |
|---|
| <ol style="list-style-type: none">2. Engaged in creating a rich learning environment3. Student focus and a culture of caring4. Understanding and respecting diversity and cultural differences4. prayer room for students5. Research booklet published showcasing research activities |
| |

8. Future Plans of action for next academic year (500 words)

8. Future Plans of action for next academic year (500 words)

The institute strives to excel in all aspects. The plans are means to overcome the weaknesses mentioned as well as tap the possible opportunities.

1. Audit and Maintenance of Laboratories and infrastructure.
2. Upgradation of facilities – mainly instruments and English language lab.
3. To conduct seminars and workshops for students to bridge the gap in syllabus.
4. Encouraging and facilitating faculty to attend as well as develop content for NPTEL and SWAYAM.
5. Increasing industry – institute collaborations for training of students and faculty.
6. Improving social outreach – conducting CSR i.e. College Social Responsibility, programmes for guidance to society and public regarding practices for general health and hygiene.
7. To adopt better financial planning practices.
8. Plans to hold more number of open campus selection drive for students.
9. Entrepreneurship Development Cell will conduct more programmes for students – Regarding starting of business, requirements and avenues for finances.
10. Community services – blood donation camp, blood glucose determination etc.
11. To encourage students participation in sports – preparing students for University Sports events as well as conducting intercollegiate sports meet.
12. Acknowledgement and appreciation of students achievements in University and National level exams.
13. Making available MOOCs courses to students as a bridge courses.
14. Plans for conducting guidance centre for entrance exam like GPAT – 2019.
15. To encourage faculty for teaching with ICT enabled tools in more number.
16. Active participation in book writing for PCI syllabus and GPAT by faculty members.

Name Dr. V.V. Kale


Signature of the Coordinator, IQAC

Name Dr. A.M. Itadwar


Signature of the Chairperson, IQAC

Dr. A. M. Itadwar
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